

# *Independent Human Services*

*“Where Everybody Is Somebody”*

## PRELIMINARY EMPLOYMENT APPLICATION

I understand that this is not a full application. I understand this application will be reviewed and my qualifications considered for possible job openings in the future.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Position Desired \_\_\_\_\_ Requested Wages \$ \_\_\_\_\_ per \_\_\_\_\_

### TYPES OF EMPLOYMENT

Seasonal       Temporary       Permanent       F/T       P/T

Hours available \_\_\_\_\_ to \_\_\_\_\_

Days available  Monday through Friday

Other \_\_\_\_\_ (please explain)

### EMPLOYMENT

Most recent or previous employer \_\_\_\_\_

Dates employed \_\_\_\_\_ to \_\_\_\_\_ Wages \$ \_\_\_\_\_ per \_\_\_\_\_

*1225 Colony Drive  
New Bern, North Carolina 28562  
Telephone (252) 635-9494      Fax (252) 635-9495*

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Describe Position & Duties \_\_\_\_\_

## EDUCATION

Place an "X" next to the year completed.

	1 _____		1 _____		1 _____
High School	2 _____	Undergraduate College	2 _____	Graduate/ Professional School	2 _____
	3 _____		3 _____		3 _____
	4 _____		4 _____		4 _____

Describe your major areas of studies \_\_\_\_\_

Other training \_\_\_\_\_

List other information for the employment you desire \_\_\_\_\_

All potential employees are evaluated without regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job-related handicap or any other legally protected status

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

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